# Signing up for the California CFLC takes 5 MINUTES!

Follow this process if you are shipping a firearm to any California FFL. If you would like us to do this process on your behalf, please email sales@ugimports.com and we will take care of it for you.

**STEP 1:** Click here: <https://cflc.doj.ca.gov/>

**STEP 2:** On the webpage that is displayed, click this button:

**STEP 3:** Fill out the form with the following information:

* Business name
* FFL license number
* FFL expiration date, or the date from your [Letter of Continuing Authorization](https://webapps.doj.ca.gov/cflc/aboutLOA.jsp)
* Physical address
* Business e-mail address
* Telephone number
* Fax number (optional)
* Name of a contact person

**STEP 4**: Choose a password to sign up!

# AFTER SIGNUP IS COMPLETE



**STEP 1:** To request a shipment verification, log in and click on:

**STEP 2:** Fill out the online form:

* **Recipient CL Number**: Provided by receiving FFL (UG Imports: 21416)
* Number of firearms being shipped
* **Invoice Number:** This is for your reference, and can be whatever you want

**STEP 3:** On the last screen, verify the correct recipient FFL was found in their database:

 

**STEP 4:** Provide the recipient FFL with the Approval Number on the confirmation page. For example:

 

The Approval Number is all I need. You don’t have to print the form, but you can keep a copy for your own records. Thanks!

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